



Town of Wyoming
Council Meeting Minutes
Wyoming Municipal Building
April 3, 2017, 7:30 P.M.

REGULAR TOWN COUNCIL MEETING

CALL TO ORDER – Mayor Rife called the Meeting to order at 7:30 p.m.

PLEDGE OF ALLEGIANCE – Mayor Dale Rife

MOMENT OF SILENCE – for our Troops – Mayor Dale Rife

ROLL CALL

Council attending: Mayor, Dale Rife; Treasurer, Kyle Dixon; and Council Member; David Reed

Council Absent: Secretary, Georgette Williams and Council Member, Doug Dennison
Mr. Dixon motioned with a second from Mr. Reed to excuse Ms. Williams and Mr. Dennison from the meeting due to illness. Mayor Rife, Mr. Dixon, and Mr. Reed. Aye. None Opposed. Motion carried.

Staff attending: Laura Connor, Town Clerk; Chief Martin Willey; and Richard Snyder, Building Inspector

Audience attending: Joyce Stockslager; Kate Ruffer; Don Pommell; Seth Greenberg; Sheryl Ford; Jonny Johnson; and Mike Marasco

PUBLIC COMMENTS

- Mr. Johnson commented on the “no parking notice” that he received earlier today from Jerry’s Paving for them to pave Layton Avenue. It indicated that work would be occurring the next day – that is not very much notice

ADOPTION OF AGENDA

Mayor Rife requested the following changes to the agenda:

- Under the New Business section, add the correspondence received from W.B. Simpson regarding a donation to Odyssey of the Mind

Mr. Reed moved with second by Mr. Dixon to adopt the agenda with changes noted. Mayor Rife, Mr. Dixon, and Mr. Reed. Aye. None Opposed. Motion carried.

ANNOUNCEMENTS – GOOD NEWS – MAYOR’S REPORT

- Mayor Rife announced that Pam and Laura both still in the process of attending classes for Municipal Clerks and will be done for this session on April 21st.
- Mayor Rife provided an update on the status of the Maintenance Building at 321 Broad Street: currently waiting for concrete to be poured. Gas, electric and plumbing is roughed in. Dave is working hard to make sure it is a smooth transition for the move.

CORRESPONDENCE

- Correspondence is available in Town Hall for anyone interested.

ADOPTION OF PREVIOUS MEETING MINUTES

The following minutes were presented:

- March 6, 2017, Council Meeting
- March 6, 2017, Executive Session

Mr. Reed moved with a second by Mr. Dixon to approve the minutes for the March 6, 2017 Council Meeting and the March 6, 2017 Executive Session as presented. Mayor Rife, Mr. Dixon, and Mr. Reed, Aye. None Opposed. Motion carried.

NEW BUSINESS

- Georgia Schrodin
 - Asked to be put on the agenda, but was not present during the meeting
 - In regards to her two (2) properties at 6 Old North Road (house + lot)
 - Requested a payment plan for delinquent taxes – denied
 - In the process of being sent to monitions
- Article 4-1 of Wyoming Land Use & Development Code
 - Ordinance 37-17 presented and summary read by Mayor Rife
 - No concerns from Public Hearing
 - Will be signed, adopted, and posted
- MOU between Town of Wyoming and Office of State Planning
 - Mayor Rife stated that she agreed with this document that will assist Planning & Zoning and Council
 - Don Pommell indicated that there was discussion at the last Planning & Zoning meeting held on March 22nd and it was decided to table until next meeting
 - Jonny Johnson indicated that he has concerns if items are sent to PLUS without the Town knowing ahead of time. He would like to be kept informed
 - Planning & Zoning is to make changes and approve a final document in May’s meeting

- W. B Simpson correspondence
 - Correspondence received from W.B. Simpson requesting a donation for Odyssey of the Mind
 - Mr. Dixon asked what the amount was from last year. This will be verified during Executive Session

UNFINISHED BUSINESS

- 321 Broad Street (Maintenance Building)
 - Waiting for concrete to be poured
 - Gas, electric and plumbing is roughed in.
- 24 S. Mechanic Street
 - Waiting on DNREC to provide approval and CW Fire Department to schedule
- 46 S. Mechanic Street
 - Waiting on bank to store items and abate property
- Center Street lot
 - Frank DiMondi has shown interest in building a new Post Office, but is having challenges obtaining information regarding lease
- Ordinance 35-17 – 2015 IPMC
 - Ordinance 35-17 adopting the 2015 International Property Maintenance Code was read by Mayor Rife

Mr. Dixon moved with a second by Mr. Reed to approve and adopt Ordinance 35-17. Mayor Rife, Mr. Dixon, and Mr. Reed, Aye. None Opposed. Motion carried.

TREASURER'S REPORT

- Mr. Dixon presented March reports for Council to review.

Mr. Reed moved with a second from Mr. Dixon to approve the Treasurer's Report subject to audit. Mayor Rife, Mr. Dixon, Mr. Reed, Aye. None opposed. Motion carried.

POLICE REPORT

- Chief Martin Willey presented reports from March.
- Chief Willey indicated that there was a rise in the number of complaints, but most of these are the result of property checks
- Member for the Mike Brown Scholarship Committee are: Mayor Rife, Chief Willey and Mrs. Wagner

FIRE COMPANY REPORT

- No one present to give report since the CWFD Board Meeting was rescheduled

C/W SEWER & WATER REPORT

- Mr. Mike Quinn presented report

- Mr. Quinn indicated that things were pretty quiet. Lawsuit is still in litigation. Phase 1 construction has begun in Wynsome Knolls. The water tower is up and running and are waiting for the pump to be installed. The CWSWA building was closed due to AARP classes being held.
- Mr. Johnson asked if they are still flushing the lines because he still has brown water. Mr. Quinn responded and asked Mr. Johnson to call and provide a formal complaint so that they can follow up.
- Mr. Quinn stated that the water issue at Barley Farms is vastly improved.

PLANNING & ZONING

- Mr. Johnson and Mr. Pommell were present to represent Planning & Zoning
- They both indicated that the MOU between the Town and State Planning was discussed at their last meeting and was tabled until the next meeting.

BUILDING INSPECTOR REPORT

- Mr. Snyder presented March reports
- Reports were presented in a new format that shows new, open, and closed permits as well as income received, payouts and net payments. All were in agreement and liked the new format.
- Mr. Snyder has been requesting phone numbers for expired or expiring permits
- There are three (3) vacant properties within town limits that are in need of repair. Pictures have been taken and Order to Repair paperwork has been started
- There have been a few abandon vehicles that have been identified. Mr. Snyder will try to get ahold of the owners before letters are sent

PARK/STREET REPORT

- Mr. Reed mentioned that most of the storm drains have been cleaned and updates to the landscaping is in progress
- The maintenance department is in the process of cleaning out the bathrooms and will have them opened prior to Easter Sunday. The portable bathrooms will be removed soon.
- Currently in the process of receiving quotes for new bathrooms at the Park.
- Mr. Reed presented several quotes he received for a zero turn lawnmower. He mentioned that there was an additional option to purchase tweel wheels and was not sure if it was a good idea. Discussion ensued.

Mr. Reed moved with a second from Mr. Dixon to approve the \$6,300 purchase of the 54'' John Deere Z915 lawn mower from Taylor & Messick without the additional cost for the tweel wheels. Mayor Rife, Mr. Dixon, Mr. Reed, Aye. None opposed. Motion carried.

ANNEXATION

- Plan of Services is still in process still in process for the annexation of 12171 Willow Grove Road into the Town of Wyoming - waiting on CW Fire Department.

BOARD OF ADJUSTMENTS

- Resignation from Board of Adjustments received from David Reed.
- There is now an opening on Board of Adjustments

Mr. Dixon moved with a second from Mr. Reed to accept the resignation. Mayor Rife, Mr. Dixon, Mr. Reed, Aye. None opposed. Motion carried.

CALENDAR OF EVENTS – Tentative schedule of meetings. Please check with Town Hall for any changes or cancellations.

- CWSWA, 04/11/17, 7:00 p.m., CWSWA Office
- Planning & Zoning Meeting, 04/26/2017, 7:30 p.m. Municipal Building
- Town Council Meeting – 05/01/17, 7:30 p.m., Municipal Building

PUBLIC COMMENTS

- Mr. Johnson asked if there was a newsletter in March. There was not a newsletter in March, but April is coming out soon. The plan is to have newsletters out within a week of the Council Meetings.
- It was asked if Pending Ordinances can be placed on the website for all to review prior to the meetings.
- Mrs. Stockslager asked for clarification on what was taking place on Center Street. Mayor Rife responded.
- Mrs. Stockslager asked what the plans are for the Concrete Plant. Mayor Rife responded and indicated that Frank DiMondi has purchased the property but nothing has been presented to the Town. It was indicated that the gate was not being locked on a regular basis.
- The property on S. Layton Avenue that is for sale has had a lot of people looking at it.
- The property located at 56 Mechanic Street has been sold

COUNCIL COMMENTS

- None

Council took a break at 8:41 p.m.

Mr. Reed moved and was seconded by Mr. Dixon to move into Executive Session at 8:58 p.m. Mayor Rife, Mr. Dixon, Mr. Reed, Aye. None opposed. Motion carried.

Council returned to regular session at 10:17 p.m.

Mr. Dixon moved with a second by Mr. Reed to provide a \$250.00 donation to W.B. Simpson requesting a donation for Odyssey of the Mind. Mayor Rife, Mr. Dixon, Mr. Reed, Aye. None opposed. Motion carried.

Mr. Dixon moved with a second by Mr. Reed to proceed with utilizing ADP for payroll processing. Mayor Rife, Mr. Dixon, Mr. Reed, Aye. None opposed. Motion carried.

Mr. Dixon moved with a second by Mr. Reed to move forward and approve what was discussed during Executive Session in regards to Barrett Edwards's response. Mayor Rife, Mr. Dixon, Mr. Reed, Aye. None opposed. Motion carried.

Mr. Reed moved with a second by Mr. Dixon to proceed with a meeting with the residences of Wingate to discuss current tax situation. Mayor Rife, Mr. Dixon, Mr. Reed, Aye. None opposed. Motion carried.

Mr. Dixon moved with a second by Mr. Reed to adjourn the meeting. Mayor Rife, Mr. Dixon, Mr. Denison, Mr. Reed, Aye. None opposed. Motion carried.

The meeting adjourned at 10:24 p.m.

Laura Connor
Town Clerk